

<p><b><u>POSITION TITLE:</u></b> Histology Technician 1, PRN</p>	<p><b>Position Reports to:</b> Histology Supervisor</p>
<p><b>Employment Variables:</b> PRN-as needed position Availability 6pm-10pm some Mon – Fri and 2am-8am Saturdays</p>	
<p><b><u>Job Summary:</u></b> Performs all duties of a histology technician in preparing tissue specimens for pathologist examination: embedding, cutting and staining formalin-fixed tissue in an accurate and timely manner, in accordance with standard histology practices. Must be a team-player, maintain a cooperative attitude and support on-going changes in a professional manner.</p>	
<p><b><u>Education, Experience, and Training:</u></b> High school diploma, some college science preferred. <b>Minimum Required:</b> 1 year of work experience performing histology technician duties.</p>	
<p><b><u>Other Qualifications:</u></b> Good working knowledge of principles and techniques in histology. Must be able to adapt to changes in work schedule; must possess good analytical and problem solving skills, adjusting priorities as work requirements demand; must be able to perform multiple tasks correctly and simultaneously; must be able to work independently and make decisions based on good judgment; must possess excellent verbal communication skills and must be able to work well with all others.</p>	
<p><b>Duties and Responsibilities</b></p>	
<p><b>1. Embedding &amp; Cutting</b></p> <ul style="list-style-type: none"> <li>▪ Properly orients and embeds all types of tissue with adequate speed (50-60 blocks per hour)</li> <li>▪ Cuts paraffin blocks according to protocol with adequate speed (50 blocks per hour) with good quality sections</li> <li>▪ Accurately labels all slides: routine H&amp;E, levels, recuts and special stains</li> </ul> <p><b>3. Routine Staining</b></p> <ul style="list-style-type: none"> <li>▪ Stains routine H&amp;E slides according to protocol</li> <li>▪ Evaluates quality of slides before releasing to pathologists</li> <li>▪ Accurately tags slides and distributes accordingly</li> <li>▪ Maintains H&amp;E stains/reagents and equipment</li> </ul> <p><b>4. Special Stains</b></p> <ul style="list-style-type: none"> <li>▪ Stains slides on automated stainer and manually if needed, according to protocol</li> <li>▪ Utilizes proper controls and evaluates control results and quality before releasing</li> <li>▪ Accurately tags slides and distributes accordingly</li> </ul> <p><b>5. Equipment maintenance</b></p> <ul style="list-style-type: none"> <li>▪ Maintains workstation equipment as well as stainer and processors as assigned</li> </ul>	