**POSITION TITLE:** Histology Technician 1, PRN  
**Position Reports to:** VP Lab Operations

**Employment Variables:** PRN-as needed position  
Availability 6pm-10pm some Mon – Fri and 2am-8am some Saturdays

**Job Summary:**  
Performs all duties of a histology technician in preparing tissue specimens for pathologist examination: embedding, cutting and staining formalin-fixed tissue in an accurate and timely manner, in accordance with standard histology practices.  
Must be a team-player, maintain a cooperative attitude and support on-going changes in a professional manner.

**Education, Experience, and Training:** High school diploma, some college science preferred.  
**Minimum Required:** 1 year of work experience performing histology technician duties.

**Other Qualifications:**  
Good working knowledge of principles and techniques in histology. Must be able to adapt to changes in work schedule; must possess good analytical and problem solving skills, adjusting priorities as work requirements demand; must be able to perform multiple tasks correctly and simultaneously; must be able to work independently and make decisions based on good judgment; must possess excellent verbal communication skills and must be able to work well with all others.

### Duties and Responsibilities

1. **Embedding & Cutting**
   - Properly orients and embeds all types of tissue with adequate speed (50-60 blocks per hour)
   - Cuts paraffin blocks according to protocol with adequate speed (50 blocks per hour) with good quality sections
   - Accurately labels all slides: routine H&E, levels, recuts and special stains

2. **Routine Staining**
   - Stains routine H&E slides according to protocol
   - Evaluates quality of slides before releasing to pathologists
   - Accurately tags slides and distributes accordingly
   - Maintains H&E stains/reagents and equipment

3. **Special Stains**
   - Stains slides on automated stainer and manually if needed, according to protocol
   - Utilizes proper controls and evaluates control results and quality before releasing
   - Accurately tags slides and distributes accordingly

4. **Equipment maintenance**
   - Maintains workstation equipment as well as stainer and processors as assigned